

Clinton-Newberry Natural Gas Authority
Board of Directors Regular Meeting
May 31, 2022

The Clinton-Newberry Natural Gas Authority Board of Directors met on Tuesday, May 31, 2022 in a regular meeting at the Clinton Office Conference Room at 6:00 pm. Present were Board Chair Mr. Bob McLean, Board Vice-Chair Mr. Foster Senn, Board Secretary Mr. Danny Cook, Board Member Mr. David DuBose, Board Member Mr. Lemont Glasgow, Board Member Mr. Gary Kuykendall, Board Member Mr. Gregg Summer, Authority Counsel Mr. Frank Partridge, Authority General Manager Mr. James Capps, and Authority Finance Director Mr. Phillip Allison. Authority Assistant General Manager Mr. Bob Simpson was also present.

Mr. McLean established the presence of a quorum and called the meeting to order.

Mr. Senn gave the invocation.

There were no requests for public comment.

The next item on the agenda was the approval of the minutes from the April 26, 2022 meeting. Mr. DuBose moved to approve the minutes as presented. Mr. Kuykendall seconded the motion. There was no discussion, and the motion was unanimously adopted.

The next item on the agenda was the approval of the Fiscal Year End October 31, 2021 audit report. Mr. Glasgow moved to approve the report. Mr. Summer seconded the motion. There was no discussion, and the motion was unanimously adopted.

The next item on the agenda was the review of the April 2022 operating report. Mr. Capps presented the report to the Board and covered various revenues and expenses.

The next item on the agenda was the approval of several Expansion Fund projects.

- Mr. Capps recommended the Board approve up to \$250,000.00 to be set aside in the Expansion Fund to reimburse Gross Revenue for expenses related to a 4-inch main line extension on Boimest Road in Newberry County, with any excess to remain in the Expansion Fund. Mr. Summer moved to approve the recommendation. Mr. Senn seconded the motion. After discussion, the motion was unanimously adopted.
- Mr. Capps recommended the Board approve up to \$25,000.00 to be set aside in the Expansion Fund to reimburse Gross Revenue for expenses related to a 2-inch main line extension on Bartow Court in Newberry County, with any excess to remain in the Expansion Fund. Mr. Cook moved to approve the recommendation. Mr. Kuykendall seconded the motion. After discussion, the motion was unanimously adopted.
- Mr. Capps recommended the Board approve up to \$23,000.00 to be set aside in the Expansion Fund to reimburse Gross Revenue for expenses related to a 2-inch main line extension on Adams Camp Circle in Newberry County, with any excess to remain in the Expansion Fund. Mr. Summer moved to approve the recommendation. Mr. DuBose seconded the motion. After discussion, the motion was unanimously adopted.
- Mr. Capps recommended the Board approve up to \$45,000.00 to be set aside in the Expansion Fund to reimburse Gross Revenue for expenses related to a 2-inch main line extension on Herrington Drive in Newberry County, with any excess to remain in the Expansion Fund. Mr. Summer moved to approve the recommendation. Mr. Kuykendall seconded the motion. After discussion, the motion was unanimously adopted.

- Mr. Capps recommended the Board approve up to \$85,000.00 to be set aside in the Expansion Fund to reimburse Gross Revenue for expenses related to a 2-inch main line extension on Poole Town Road in Laurens County, with any excess to remain in the Expansion Fund. Mr. Kuykendall moved to approve the recommendation. Mr. Summer seconded the motion. After discussion, the motion was unanimously adopted.

The next item on the agenda was a SCADA and Metering Support Need. Mr. Capps explained the situation related to the Authority's SCADA platform for pressure metering. With the sudden death of the main support technician, other options are necessary and have been identified with Ideal Gas Measurement. Mr. Capps recommended the Board approve an increase in the Maintenance Contracted Services budget line item of up to \$28,000.00, with up to \$28,000.00 to be transferred from the Contingency and Depreciation Fund to the Gross Revenue Fund, with any excess to remain in the Contingency and Depreciation Fund, to cover the addition. Mr. Cook moved to approve the recommendation. Mr. Glasgow seconded the motion. After discussion, the motion was unanimously adopted.

The next item on the agenda was a Remote Metering option for Authority Big Bill and Contract Meters to allow for electronic reading and monitoring of these accounts. A lower-cost option for purchasing these devices was identified, and the monthly maintenance charges would be worked into updated Facility Charges for these accounts that opted to use them. Mr. Capps recommended the Board approve and increase in the Maintenance Materials budget line item of up to \$60,000.00 to purchase the devices, with up to \$60,000.00 to be transferred from the Contingency and Depreciation Fund to the Gross Revenue Fund, with any excess to remain in the Contingency and Depreciation Fund, to cover the addition. Mr. Summer moved to approve the recommendation. Mr. Cook seconded the motion. After discussion, the motion was unanimously adopted.

The next item on the agenda was an Executive Session to discuss Employment Matters. Mr. Summer moved to enter Executive Session. Mr. Senn seconded the motion. There was no discussion and the motion was unanimously adopted. At the call of the Chair, the Board resumed Open Session. No action was taken in Executive Session, and the Board did not wish to act on matters discussed in Executive Session.

The next item on the agenda was information on possible upcoming contingencies and projects. Mr. Capps gave information to the Board on select items that may be upcoming for the Authority.

The next item on the agenda was the announcement of a future meeting. The next regular meeting is scheduled for June 28, 2022 at 6:00 pm in the Newberry Office Conference Room.

With no more business to conduct, Mr. DuBose moved to adjourn the meeting. Mr. Cook seconded the motion. There was no discussion, and the motion was unanimously adopted. The meeting was adjourned at 7:40pm.

Robert J. McJean
Chair

Lanil Q. Cook
Secretary